

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Number: B97-119

Date: April 7, 1998

Expiration Date: 06/30/98
69:103:mw

TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: ACTION REQUIRED — PY 1998-99 PPFU TERMINEE ESTIMATES

We are requesting your assistance in determining the Post Program Follow-up (PPFU) sample size for your Service Delivery Area (SDA) for Program Year (PY) 1998-99. The PPFU period for PY 1998-99 is April 1, 1998, through March 31, 1999. The minimum sample size required for PPFU has been established by the Department of Labor based on accepted statistical standards. The sample size required to achieve statistical reliability depends on the total number of terminees eligible for PPFU each year. It is extremely important that your estimates are as accurate as possible. Once the SDA sampling percentage is determined, it is set for the entire PPFU year and cannot be changed.

Please complete the attached forms in their entirety. If an item on the form does not apply to your SDA, please respond with "not applicable" or "N/A." Return them to the address below by April 15, 1998.

Job Training Partnership Division
Attention: Deborah Cusimano, Data Analysis Unit Manager
P.O. Box 826880, MIC 69
Sacramento, CA 94280-0001

If you prefer to fax the document, use our fax line at (916) 654-9586 or (916) 654-9657. For technical assistance in completing the forms, please contact Cindy Hobart at (916) 654-8285.

/S/ BILL BURKE
Acting Assistant Deputy Director

Attachments

DUE DATE: APRIL 15, 1998

**POST PROGRAM FOLLOW-UP
1998-99 PERIOD
SERVICE DELIVERY AREA TERMINEES**

SDA NAME: _____

Period: April 1, 1998 through March 31, 1999

Estimate the number of terminees for each of the following funding groups for the above period. For Title II-A, 77 percent and Title II-A, 5 percent incentive program, report adult terminees only. This restriction is not applicable to the other programs. Terminees that receive Title II-A objective assessment only should not be included in the estimates.

| PROGRAM | ESTIMATED NUMBER 4/1/98 through 3/31/99 |
|---|--|
| Title II-A, 77 percent: <div style="text-align: right;">Adult (all)</div> <div style="text-align: right;">Adult welfare only</div> | |
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| | |
| Title II-A, 5 percent Incentive: <div style="text-align: right;">Adult (all)</div> <div style="text-align: right;">Adult welfare only</div> | |
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| Title II-A, Older Worker program | |
| Title III Substate: <div style="text-align: right;">Formula (50% and 10%)</div> <div style="text-align: right;">Special Project (40%):</div> Subgrant # Subgrant # Subgrant # | |
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| | |
| Title III Secretary's National Reserve: Subgrant # Subgrant # Subgrant # | |
| | |
| | |

DUE DATE: APRIL 15, 1998

**POST PROGRAM FOLLOW-UP
1998-99 PERIOD
SERVICE DELIVERY AREA TERMINEES**

| PROGRAM | TOTAL NUMBER 4/1/98 through 3/31/99 |
|--|--|
| Defense Conversion Adjustment Program (DCAP) or Defense Diversification Program (DDP) | |
| Subgrant # Check one (✓) ____DCAP ____DDP | |
| Subgrant # Check one (✓) ____DCAP ____DDP | |

* For each of the above DCAP or DDP provide the following:

| SUBGRANT NUMBER (FROM ABOVE) | SUBGRANT TERM | TOTAL NUMBER OF TERMINEES FOR THE ENTIRE TERM OF THE SUBGRANT |
|---|----------------------|--|
| | | |
| | | |

Note: All estimates should be based on planning data on file with the SDA (e.g., two-year plan). Any necessary comments regarding the estimates should be provided below:

SIGNATURE

(This does not need to be the SDA Administrator. It can be the individual responsible for preparing the estimates.)

DATE

NAME AND TITLE

PHONE NUMBER

For fax transmission, use fax number: (916) 654-9586 or (916) 654-9657.

If mailing, send to the attention of Deborah Cusimano, Data Analysis Unit Manager, Employment Development Department, Job Training Partnership Division, MIC 69, P.O. Box 826880, Sacramento, CA 94280-0001.